

**Proceedings of the Meeting of the IQAC, RKMV, Shimla held on 16th August 2021
at 11:00 A.M.**

Members Present:

1. Dr. Navendu Sharma (Principal & Chairperson) *US*
2. Dr. Ruchi Ramesh (Coordinator) *Ruchi*
3. Dr. SubhashKapta (Member) *Subhash*
4. Dr. Anil Kumar Thakur (Member) *Anil*
5. Dr. PushpaNegi (Member) *Pushpa*
6. Dr. Kartik Shree MrityunjayChauhan (Member) *Kartik*
7. Dr. Neeraj Sharma (Member) *Neeraj*
8. Dr. P.L. Verma (Member) *P.L. Verma*
9. Er. Deepak Negi (Member) *Deepak*
10. Sh. P.S. Negi (Administrative Officer) *P.S. Negi*
11. Smt. TanujaChaudhary (Local Society) *Tanuja*
12. Sh. M.R. Bhardwaj (PTA President) *M.R. Bhardwaj*

Following issues were discussed:

Agenda Item 1: To approve the minutes of the IQAC meeting held on 20th February 2021.

Dr. Ruchi Ramesh, Coordinator of the IQAC, welcomed the Chairperson and members of the cell and requested the Chairperson to give her opening remarks. The Chairperson of the committee, Dr. Navendu Sharma, congratulated the staff members as most of them are fully vaccinated and called for working with full enthusiasm.

Agenda Item 2: To chalk out the calendar of activities to be carried out during the current academic year.

The IQAC decided to chalk out the calendar of various activities to be conducted during the new academic year. As the normalcy has come in CoViD-19 situation, Principal suggested that the convenors of various clubs and societies will prepare the chart of their activities during the session and will implement the same involving the students.

Agenda Item 3: To motivate the students and staff for vaccination.

The IQAC suggested that the students will be motivated to take their vaccine doses through various clubs and societies so that no one is left un-vaccinated. It was decided that students will be given leave for taking vaccine. It was further decided that the Hospital authorities will be requested to conduct vaccination camps in the college campus.

Agenda Item 4: To promote "No Mask No Service" in the campus.

Since the CoViD-19 cases are still there, the IQAC was of the opinion that "No Mask No Service" will be strictly implemented in the campus to minimize the chances of CoViD-19.

Concluding Remarks:

1. The minutes of the previous meeting were approved as discussed.
2. The action taken on the agenda items of the previous meeting were also reviewed.

Vote of Thanks:

The meeting ended with a vote of thanks by the Coordinator.

[Signature]
Principal
RKMV Shimla
16/08/2021

Proceedings of the Meeting of the IQAC, RKMV, Shimla held on 8th November 2021 at 2:00 P.M.

Members Present:

1. Dr. Navendu Sharma (Principal & Chairperson)
2. Dr. Ruchi Ramesh (Coordinator)
3. Dr. Anil Kumar Thakur (Member)
4. Dr. PushpaNegi (Member)
5. Dr. Kartik Shree MrityunjayChauhan (Member)
6. Dr. Neeraj Sharma (Member)
7. Er. Deepak Negi (Member)
8. Sh. P.S. Negi (Administrative Officer)
9. Smt. TanujaChaudhary (Local Society)
10. Sh. M.R. Bhardwaj (PTA President)

Following issues were discussed:

Agenda Item 1: To approve the minutes of the previous IQAC meeting held on 26th August 2021.

Dr. Ruchi Ramesh, Coordinator of the IQAC, welcomed the Chairperson and members of the cell and requested the Chairperson to give her opening remarks.

Agenda Item 2: To conduct Class Tests and Minor Tests:

The IQAC decided to conduct the Minor Tests during the second week of December 2021 through offline mode. It was further decided that the Minor test will be of one hour duration and the Examination Committee will prepare the date sheet well in time and will also deploy additional invigilating staff where ever required. The class tests will be conducted by the respective departments according to their suitable time and place.

Agenda Item 3: To Sign MoUs with Government Departments and Institutions:

Since the institution is planning to submit the SSR for NAAC accreditation at the earliest, it is suggested that the departments will be motivated to sign MoUs with Government Departments and Institutions for collaboration and research linkages.

Agenda Item 4: To publish the college magazine:

Since the college was not able to publish its magazine due to lockdown and severe CoViD situation during the previous academic session, it was decided to resume the publication of the college magazine by the end of April 2022.

Agenda Item 5: To resume all the sports and cultural activities in the college:

It was decided by the IQAC to resume all the sports and cultural activities in the college w.e.f. from November 2021.

Agenda Item 6: To get the newly constructed Block- B inaugurated:


The Chairperson and the IQAC suggested asking the government to inaugurate the newly constructed Block- B and to get official possession of the building.

Concluding Remarks:

1. The minutes of the previous meeting were approved as discussed.
2. The suggestions of the previous meeting were also reviewed.

Vote of Thanks:

The meeting ended with a vote of thanks by the Coordinator.


Principal
RKMV Shimla

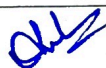
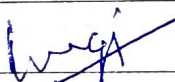
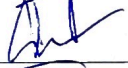


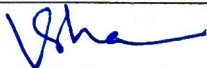

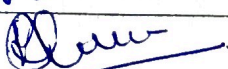
MINUTES OF MEETING

Dated: 21st February, 2022

A meeting of NAAC and IQAC committee was held on 21st February, 2022 in the IQAC room at 2:00 PM with the members of criteria V. In the meeting following issues were discussed:

1. Status of information for the session 2020-21 with respect to criteria – V for AQAR
2. All the points and sub points of the criteria were discussed (copy enclosed)
3. In the meeting it was decided that the members of Criteria – V will deposit the first draft of requisite information of AQAR (2020-21) to the IQAC by 26th February, 2022 (Monday).

In the meeting following members were present:

Name	Designation	Signature
Dr. Anil Thakur	IQAC Co-ordinator	
Dr. Pushpa Negi	IQAC (Co – coordinator)	
Dr. Madan Mankotia	IQAC (Co – coordinator)	
Dr. Neeraj Sharma	Member (IQAC)	
Dr. P.L. Verma	Member (IQAC)	
Dr. Vandna Sharma	Convenor Criteria – V	
Dr. Shobha Barhat	Member, Criteria – V	
Dr. Usha Sharma	Member, Criteria – V	
Dr. Ishita Chauhan	Member, Criteria – V	
Dr. Kalpna Sharma	Member, Criteria – V	

Principal
R.K.M.V. Shimla – 1


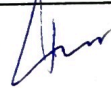

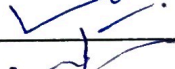

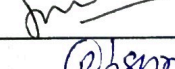
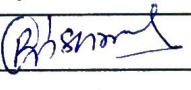
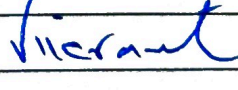
MINUTES OF MEETING

Dated: 22nd February, 2022

A meeting of NAAC and IQAC committee was held on 22nd February, 2022 in the IQAC room at 2:00 PM with the Head of the Departments (HoDs) of Languages (Hindi, English & Sanskrit), Physical Education, Home Science, Education, Philosophy, Self Finance courses and Computer Application etc. In the meeting following issues were discussed:

1. Status of information for the session 2020-21 with respect to capacity building and skills enhancement initiatives taken by the institution with respect to 1. Soft skills, 2. Language and communication skills, 3. Life skills (Yoga, physical fitness, health and hygiene), 4. ICT/computing skills
2. The department heads were given the data template 5.1.3 to be filled in with all details by the respective departments.
3. In the meeting it was decided that all departments will deposit the requisite information of AQAR (2020-21) to the IQAC by 26th February, 2022 (Monday).

In the meeting following members were present:

Name	Designation	Signature
Dr. Anil Thakur	IQAC Co-ordinator	
Dr. Pushpa Negi	IQAC (Co – coordinator)	
Dr. Madan Mankotia	IQAC (Co – coordinator)	
Dr. Neeraj Sharma	Member (IQAC)	
Dr. P.L. Verma	Member (IQAC)	
Dr. Santosh Thakur	HoD (English)	
Dr. Sangeeta Jhagta	HoD (Hindi)	
Dr. Rakesh Sharma	HoD (Sanskrit)	
Dr. Shobha Barhat	HoD (Philosophy)	
Dr. Vikrant Gautam	HoD (Physical Education)	
Er. Deepak Negi	HoD (Computer Application)	
Dr. Jyoti Shukla	HoD (Health & Nutrition)	
Dr. Tanendra	HoD (Education)	

Dr. BHADER SINGH (Principal)

(Signature)

Principal
R.K.M.V. Shimla – 1